



HARTLEPOOL BOROUGH COUNCIL

**FENS PRIMARY SCHOOL**  
Mowbray Road, Hartlepool. TS25 2LY  
**Telephone 01429 870405**  
**E-Mail: [admin@fensprimary.co.uk](mailto:admin@fensprimary.co.uk)**



**2 x HIGHER LEVEL TEACHING ASSISTANT**  
**Fixed Term until 31<sup>st</sup> August 2025**  
**Salary Range - Band 7, Point 8 - 11**  
**£24,702 - £25,979 pro rata**  
**195 Days (Term Time Only)**  
**30 Hours per week**

Required to start as soon as possible

The school is seeking to appoint an enthusiastic and committed Higher Level Teaching Assistant. The successful candidate will be required to work across Early Years, KS1 and KS2.

The successful candidate will:

- Have HLTA status; (HLTA qualification or higher relevant qualification).
- Be able to carry out all duties as described in the school HLTA Job Profile;
- Have all the essential requirements as described in the school HLTA Person Specification.
- Join a school with a highly supportive, warm, friendly and respectful ethos, and the drive and ambition to ensure that all members of staff achieve their full potential.
- Have the privilege of engaging with hard-working, motivated children who are also well-mannered, polite and respectful.

***Fens Primary School is committed to safer recruitment practice and promoting the welfare of children and expects staff and volunteers to share this commitment. Pre-employment checks will be undertaken before any appointment is confirmed. The successful applicant will be required to undertake an enhanced criminal records check via the Disclosure and Barring Service.***

An application pack is available from the school office or via email at [admin@fensprimary.co.uk](mailto:admin@fensprimary.co.uk). Previous applicants need not apply.

Closing Date: 8am Friday 20<sup>th</sup> September 2024  
Short Listing: Friday 20<sup>th</sup> September 2024  
Interviews: Friday 27<sup>th</sup> September 2024